



# My Contractor Interview Notes

Business Name: \_\_\_\_\_ License No: \_\_\_\_\_

Owner/Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Referred by: \_\_\_\_\_ Meeting/Conversation Date: \_\_\_\_\_

Don't Forget to Ask About (insurance coverage, examples of past projects, references): \_\_\_\_\_

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My First Impressions: \_\_\_\_\_

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Positives: \_\_\_\_\_

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Negatives: \_\_\_\_\_

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## My Contractor Interview Notes (continued)

References Provided: \_\_\_\_\_

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Proposal Due Date: \_\_\_\_\_

Cost Estimate: \_\_\_\_\_

Price Valid Until: \_\_\_\_\_

Insurer/Coverage Value: \_\_\_\_\_

Start Date: \_\_\_\_\_

Anticipated Completion Date: \_\_\_\_\_

Contract Delivered: \_\_\_\_\_

Signed: \_\_\_\_\_

Notes: \_\_\_\_\_

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