



Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

ATTACHMENT D: EXAMPLES OF PROJECT SHORT SUMMARIES AND DELIVERABLES

This document includes examples of Project Short Summaries and Deliverables for AARP Community Challenge *Flagship* and *Demonstration Grants*.

NOTE: *Capacity-Building Microgrants and Demonstration Grants have suggested deliverables within the application to simplify and standardize the projects, but also permit the addition of additional deliverables. Please review Attachment A – Application for those suggested deliverables.*

Flagship Grants:

- **PUBLIC PLACES**----- Example A, B, C
- **TRANSPORTATION**----- Example D, E,
- **HOUSING** ----- Example F, G, H
- **DIGITAL CONNECTIONS**----- Example I, J
- **COMMUNITY RESILIENCE** ----- Example K

Demonstration Grants:

- **PEDESTRIAN SAFETY** ----- Example L, M
- **HIGH-SPEED INTERNET (BROADBAND)**----- Example N
- **RECONNECT COMMUNITIES**----- Example O, P
- **HOUSING DESIGN COMPETITION** ----- Example Q

EXAMPLE A

FLAGSHIP: PUBLIC PLACES

PROJECT SHORT SUMMARY

This project will turn an overgrown vacant lot into a community garden with a minimum of 10 raised flower and vegetable beds and the installation of benches and shade arbor. The local Senior Center will be invited to use two of the raised beds for their educational classes and outings. All produce grown in those beds will be used by the (Community) Senior Center for their meals or will be available to participants. Other gardeners will also be encouraged to donate extra produce to the (COMMUNITY) Senior Center or the (COMMUNITY) Food Bank.

DELIVERABLES

- ✓ Organization will create or improve community gardens that are inclusive, intergenerational and age-friendly public places for older adults and all residents in (Community).
Quantity: 1
- ✓ Organization will create or improve community garden plots to benefit residents (with a focus on people 50-plus).
Quantity: 10
- ✓ Organization will add community garden design features for improved accessibility such as accessible benches, shade coverings, and paths.
Quantity: 5
- ✓ Organization will deliver programs/events to increase participation in the community garden amongst underrepresented groups (with a focus on people 50-plus), in conjunction with Senior Center.
Quantity: 4
- ✓ Organization will engage community members as volunteers to encourage healthy aging and intergenerational interactions (with participation targeted to older adults).
Quantity: 25
- ✓ Organization will donate produce weekly to the Senior Center and Food Bank August through October.
Quantity: 12

EXAMPLE B

FLAGSHIP: PUBLIC PLACES

PROJECT SHORT SUMMARY

This project will activate a parklet and community center by installing tables and board games to help all generations engage in social activity in a public space and encourage engagement of people aged 50-plus to decrease social isolation.

DELIVERABLES

- ✓ The Organization will install two fully accessible, stainless steel or concrete tables of a suitable size for a group of at least two people per table at the parklet in front of the community center located at (ADDRESS).
 - Quantity: 2
- ✓ The Organization will install AARP-branded signage at the community center parklet.
 - Quantity: 5
- ✓ The Organization will also conduct outreach to the community to communicate the new aspects of the parklet. This outreach will include posting on both Twitter and Facebook about the project and placing an announcement about the project in a local newspaper.
 - Quantity: 5
- ✓ The Organization will engage volunteers over the course of the project – including installing tables and at the kick-off event. Half of the volunteers will be age 50 or older.
 - Quantity: 70

EXAMPLE C

FLAGSHIP: PUBLIC PLACES

PROJECT SHORT SUMMARY

This project will install ADA-compliant benches and shade canopies to create a more inviting gathering place and improve an alley for the purpose of decreasing isolation in residents age 50 and over through multigenerational engagement at Main Street Park.

DELIVERABLES

- ✓ The Organization will install several improvements to the alley in (COMMUNITY), located at (ADDRESS), which connects Main Street to the park.
 - Quantity: 2
- ✓ The Organization will purchase and install benches, each 6 feet in length made of materials suitable for outdoors.
 - Quantity: 3
- ✓ The Organization will install UV sail shade canopies, measuring 11 feet by 12 feet by 17 feet, at the Main Street entrance to the alley.
 - Quantity: 9
- ✓ The Organization will install AARP-branded signage at (ADDRESS).
 - Quantity: 2
- ✓ The Organization will display original intergenerational art completed in a professional manner at the alley.
 - Quantity: 6

EXAMPLE D

FLAGSHIP: TRANSPORTATION

PROJECT SHORT SUMMARY

This project will create a more accessible and comfortable public transportation system by installing ADA-accessible bus shelter seats at bus stops.

DELIVERABLES

- ✓ The Organization will purchase and install ten (10) ADA compliant bus-shelter seats suitable for two (2) or more adults to sit on at one time in bus stops frequented by older adults at (ADDRESS).
 - Quantity: 10
- ✓ The Organization will install AARP branded signage at the bus shelter stop.
 - Quantity: 6
- ✓ In addition to the bus stop seats, the Organization will market the bus stop improvements to older adults in (COMMUNITY) through print advertisements and flyers so that they will be aware of the available seating at local public bus stops.
 - Quantity: 6
- ✓ The Organization will engage volunteers over the course of the project – including installing the seats and marketing in the community. Half of the volunteers will be age 50 or older.
 - Quantity: 20

EXAMPLE E

FLAGSHIP: TRANSPORTATION

PROJECT SHORT SUMMARY

This project will pilot an on-demand transportation system for (COMMUNITY). The rides will provide older adults in a rural area access to on-demand transportation, such as taxis or other commercial ride hailing transportation services, to access medical appointments or grocery shopping.

DELIVERABLES

- ✓ Create a program to offer older adults on-demand rides to healthcare appointments, shopping, or other essential services in (COMMUNITY).
 - Quantity: 1
- ✓ The Organization will hold community meetings to advertise the availability of the on-demand and offer training on how to reserve and use the transportation service at XYZ Community Center and ABC Senior Center at (ADDRESS).
 - Quantity: 6
- ✓ The Organization will hold community training for community members age 50-plus to learn how to use on-demand service.
 - Quantity: 300
- ✓ The Organization will include AARP logo on all advertising and training materials.
 - Quantity: 6
- ✓ The Organization will train volunteers to organize the on-demand rides and follow up with clients regarding their satisfaction.
 - Quantity: 10
- ✓ The Organization will provide rides to adults, at least half of whom will be age 50-plus.
 - Quantity: 250

EXAMPLE F

FLAGSHIP: HOUSING

PROJECT SHORT SUMMARY

Organization will help low-income older residents remain safely in their homes by providing repairs and modifications that address entrance accessibility. Intergenerational volunteers will build ramps and stairs.

DELIVERABLES

- ✓ Organization will develop program to evaluate homes for entrance accessibility concerns.
 - Quantity: 1
- ✓ Organization will assist homeowners aged 50+ with home repairs to improve entrance accessibility by building ramps or repairing stairs.
 - Quantity: 25
- ✓ Organization will recruit volunteers from the local community college, vocational high school, and trade unions as volunteers to assist with repairs. Volunteers will be mentored by experienced volunteers and trade union representatives.
 - Quantity: 30
- ✓ Organization will include AARP logo on all materials, including plaques for each ramp/stair, social media posts and flyers.
 - Quantity: 30

EXAMPLE G

FLAGSHIP: HOUSING

PROJECT SHORT SUMMARY

Organization will help create one Tiny Home. The model tiny home will be used to educate the community about the ways tiny houses can help alleviate the city's severe housing shortage. At the end of the grant period the tiny home will given to an older adult facing a housing crisis.

DELIVERABLES

- ✓ Organization will create a [COMMUNITY] Tiny Home guide and website.
 - Quantity: 2
- ✓ Organization will purchase and install an accessible tiny house designed for older adults at [LOCATION].
 - Quantity: 1
- ✓ Organization will conduct formal tours at the demonstration tiny house for community members, individuals, businesses, potential funders, and government officials with the goal of increasing understanding and housing options for the 50+ as a “new” way to affordably age-in place, and for caregivers to live in proximity to older relatives, friends and neighbors.
 - Quantity: 30
- ✓ Organization will host an open house/celebration of the tiny house when built for community members. At least 50% of attendees will be 50 and older.
 - Quantity: 75
- ✓ Organization will develop criteria to transfer tiny house to an older adult. Title for Tiny House will be transferred to the selected older adult by December 15, 2025.
 - Quantity: 1
- ✓ Organization will include AARP logo on all advertisement, workshop flyers, Tiny Home Guide, website, and social media.
 - Quantity: 15

EXAMPLE H

FLAGSHIP: HOUSING

PROJECT SHORT SUMMARY

Organization will assist low-income, older adult homeowners to secure legal and financial documentation for their assets. This will protect both the property and the rights of homeowners age 50-plus to age-in-place.

DELIVERABLES

- ✓ Organization will engage a local bar association in providing pro bono legal assistance to low-income seniors aged 50-plus.
 - Quantity: 50
- ✓ Organization will hold introductory events to educate older homeowners on the importance of financial and legal security, and to promote the project. At least half of the attendees at each event will be age 50 and older.
 - Quantity: 100
- ✓ Organization will conduct one-on-one consultations, both in-person and remotely, to evaluate the legal and financial documentation gaps for individuals age 50 and older, including lower-to-middle income homeowners. Recommendations will be provided to them free of charge.
 - Quantity: 50
- ✓ Organization will purchase and provide 50 fireproof boxes for lower-income adults age 50 and older to use as home safes to protect their property records.
 - Quantity: 50
- ✓ Organization will include AARP logo on all materials, including social media posts and flyers.
 - Quantity: 100

EXAMPLE I

FLAGSHIP: DIGITAL CONNECTIONS

PROJECT SHORT SUMMARY

The ABC Senior Center and Main Street Library will hold multi-lingual digital literacy classes. Additional tutoring in native languages will be provided by local community college students. Tablets and wireless hotspots will be added to the library's lending resources.

DELIVERABLES

- ✓ Organization will hold multi-lingual digital literacy classes at the ABC Senior Center and Main Street Library. Training sessions at the Senior Center will be in Cantonese and English. Training sessions at the Main Street Library will be in Mandarin and English.
 - Quantity: 10
- ✓ Multilingual students from the Community College will be hired to partner with older adults to offer one-on-one tutoring assistance in Cantonese or Mandarin, to individuals identified during the classes as needing additional help to use digital devices.
 - Quantity: 5
- ✓ Organization will purchase wireless hotspots to add to the library's lending resources.
 - Quantity: 20
- ✓ Organization will purchase AARP-branded tablets to add to the library's lending resources
 - Quantity: 20

EXAMPLE J

FLAGSHIP: DIGITAL CONNECTIONS

PROJECT SHORT SUMMARY

Solar chargers and satellite internet will allow the community center to become a resource center during an event, especially for older adults. Training will educate the neighborhood how to access weather preparedness and disaster assistance online.

DELIVERABLES

- ✓ Organization will collaborate with ABC Senior Centers to distribute AARP branded mobile solar phone chargers to people age 50-plus.
 - Quantity: 75
- ✓ Organization will purchase and install one storm-rated, outdoor solar-powered, wireless internet enabled, smart device charging table with a shade canopy at the at the ABC Senior Center. The device will allow community members, including adults age 50-plus to maintain power for their devices and access the internet during an emergency or when the Senior Center is closed.
 - Quantity: 1
- ✓ Organization will conduct community outreach engagements, with focused outreach to residents age 50+, to educate community about the personal and solar table charging station availability and use.
 - Quantity: 4
- ✓ Organization will include AARP logo on all materials, including social media posts and flyers.
 - Quantity: 10

EXAMPLE K

FLAGSHIP: COMMUNITY RESILIENCE

PROJECT SHORT SUMMARY

Organization will purchase portable generators to lend to neighborhoods impacted by power outages. For individuals requiring power for medical equipment, back-up power sources will be life-saving. First aid and CPR will be taught to community members.

DELIVERABLES

- ✓ Organization will purchase portable generators.
 - Quantity: 20
- ✓ Organization will include signage acknowledging AARP on each generator.
 - Quantity: 20
- ✓ Organization will develop criteria for prioritizing the lending of emergency generators to those requiring powered medical equipment, especially those age 50-plus.
 - Quantity: 1
- ✓ Organization will educate community on availability of emergency generators and allow individuals to self-identify/pre-register for potential use of the generator to power medical equipment.
 - Quantity: 2
- ✓ Organization will conduct training one-day training on first aid and CPR at [LOCATION]. At least half of the attendees will be age 50 or older.
 - Quantity: 5
- ✓ Organization will include AARP logo on all materials, including social media posts and flyers.
 - Quantity: 5

EXAMPLE L

DEMONSTRATION: PEDESTRIAN SAFETY

PROJECT SHORT SUMMARY

To help protect pedestrians and drivers, crossing signals equipped with flashing beacons and arrows, signage, new curb cuts for sidewalks, and artistic crosswalks will be installed along Main Street.

DELIVERABLES

- ✓ Organization will install artistic crosswalks at the intersection of 1st Avenue and Main Street. Organization will host a design competition in July to select crosswalk designs. The community will be invited to vote on their favorite designs.
 - Quantity: 4
- ✓ Community members will be invited to help paint the selected designs in the crosswalks during the Labor Day Festival. Half of the participants will be age 50 and older.
 - Quantity: 50
- ✓ Organization will install new accessible curb cuts and tactile ground surface indicators for the new crosswalks and adjacent sidewalks.
 - Quantity: 4
- ✓ Organization will install flashing pedestrian beacons at the mid-block crosswalk between City Hall and the Community Center.
 - Quantity: 2
- ✓ Organization will install new pedestrian signage along Main Street.
 - Quantity: 6
- ✓ Organization will include AARP and Toyota Motor North America educational information on all materials including solicitation for crosswalk designs, social media posts and flyer, and signage at the pedestrian beacons and crosswalks.
 - Quantity: 10

EXAMPLE M

DEMONSTRATION: PEDESTRIAN SAFETY

PROJECT SHORT SUMMARY

This project will deliver a Complete Streets demonstration project on Street 1 and Street 2 in (COMMUNITY), which will showcase short-term alterations to the street and sidewalk to increase pedestrian safety for all residents (especially those age 50 and over).

DELIVERABLES

- ✓ Create a Complete Streets demonstration project on Street 1 (ADDRESS) and Street 2 (ADDRESS) in (COMMUNITY) as part of (COMMUNITY) *Complete Streets* program.
 - Quantity: 1
- ✓ The Organization will make ADA improvements to the crossing where applicable at (ADDRESS).
 - Quantity: 5
- ✓ The Organization will install AARP and Toyota Motor North America branded signage at the demonstration project location.
 - Quantity: 6
- ✓ The Organization will use paint and plastic reflector/delineator posts, along with plantings and other low-cost materials, to mimic the look of pedestrian bump-outs.
 - Quantity: 10
- ✓ The Organization will replace and/or increase the size/width of the crosswalks and other on-street markings in the designated area to make the pedestrian space larger.
 - Quantity: 4
- ✓ The Organization will install bright tactile warning strips at the curb ramps and add turning arrows and stop bars to more clearly delineate the car realm from the pedestrian realm.
 - Quantity: 10

EXAMPLE N

DEMONSTRATION: HIGH-SPEED INTERNET (BROADBAND)

PROJECT SHORT SUMMARY

This project will install a new wireless internet tower on the roof of a public housing building to increase high-speed (broadband) access and adoption. A new computer lab in the common room will host digital education classes for older adult residents.

DELIVERABLES

- ✓ Organization will install a wireless internet tower on the roof a public housing building to increase high-speed internet (broadband) access and adoption.
 - Quantity: 1
- ✓ Organization will renovate the common room to provide a computer lab with 4 desktop computers, 1 printer/scanner and related peripheals. One of the computers will be in a newly created private soundproof booth so residents can access remote telehealth appointments.
 - Quantity: 5
- ✓ Organization will host 2 multilingual community meetings with area residents to explain the goals of the project and collect feedback. Organization will host 4 multilingual training sessions on how to access the internet and general digital literacy training, for housing residents once the computer lab is operational.
 - Quantity: 6
- ✓ Organization will distribute tablets to older adult residents who attend digital literacy training.
 - Quantity: 30
- ✓ Organization will host a ribbon cutting event for the residents. Half of attendees will be age 50 and older.
 - Quantity: 100
- ✓ Organization will include AARP and Microsoft logo on all materials, including social media posts and flyers, computer room, and wireless internet access point placards.
 - Quantity: 20

EXAMPLE O

DEMONSTRATION: RECONNECT COMMUNITIES

PROJECT SHORT SUMMARY

This project will focus on the impact of ABC Freeway bisecting Downtown. Residents from both sides of the freeway will come together at a community event to recall both neighborhoods before they were separated. Oral histories of residents will be recorded.

DELIVERABLES

- ✓ Organization will hold a community event to bring together neighborhoods on either side of the ABC Freeway.
 - Quantity: 1
- ✓ Organization will engage volunteers over the course of the event – including set up and clean-up of event, recording of oral histories; with a goal of including at least half of the volunteers will be age 50 and older and half will represent racial or economically marginalized groups.
 - Quantity: 100
- ✓ Organization will obtain permit to temporarily close the overpass of ABC Freeway and host the community oral history event.
 - Quantity: 1
- ✓ Organization will rent benches, planters, picnic tables, shade tents, and community games, invite food trucks and vendors, to create a temporary park-like atmosphere for the community event to be held Saturday, September 15, 2025.
 - Quantity: 20
- ✓ Organization will invite community members to event; half of attendees will be age 50 and older.
 - Quantity: 1000
- ✓ Organization will invite community members to have their stories recorded as part of the ABC Highway Oral History Project. Stories will be recorded during the community event on ABC Freeway overpass and during other community meetings. Half of the oral history project participants will be age 50 and older and half will represent racial or economically marginalized groups.
 - Quantity: 200

EXAMPLE P

DEMONSTRATION: RECONNECT COMMUNITIES

PROJECT SHORT SUMMARY

This project will focus on potential changes to the rerouting of ABC Freeway, which bisects two neighborhoods. Residents from both sides of the freeway will be surveyed regarding potential infrastructure changes. Temporary demonstrations will reflect the community's ideas for solutions, which will be presented to local government officials.

DELIVERABLES

- ✓ Organization will create bilingual educational materials to increase understanding of the ABC Freeway Reconnection Project and develop two community surveys to provide input on the re-design of the neighborhood. All materials will include mention of AARP funding support.
 - Quantity: 2
- ✓ Organization will use the first survey's responses to create three pop-up demonstrations of features most requested in the freeway redesign project by community members. The pop-up demonstrations may include 3-D models and/or temporary infrastructure changes, to allow residents to visualize permanent changes. The second survey will collect feedback on the three pop-up demonstrations to further refine recommendations.
 - Quantity: 3
- ✓ Organization will collect survey responses from both sides of the Freeway. At least half of survey responses will be from adults age 50 and older and half will represent racial or economically marginalized groups.
 - Quantity: 100
- ✓ Results of surveys will be presented to the City Council, City and State Departments of Transportation at a meeting held in the Community Center. Community members will also be invited to attend the presentation.
 - Quantity: 1

EXAMPLE Q

DEMONSTRATION: HOUSING DESIGN COMPETITIONS

PROJECT SHORT SUMMARY

Organization will hold an accessory dwelling unit (ADU) design competition, with participants focusing on the needs of adults 50+ in the community. The organization will also conduct community engagement to encourage the construction of ADUs, which allow adults 50+ to age in place.

DELIVERABLES

- ✓ Organization will administer the design competition and determine the selection criteria, categories and rules, making them available to potential participants in compliance with all applicable laws.
 - Quantity: 1
- ✓ Organization will hold workshop to explain accessory dwelling unit design (ADU) competition.
 - Quantity: 2
- ✓ Organization will invite local architects and students from local college to participate in an accessory dwelling unit design competition. There will be separate categories for professionals and students.
 - Quantity: 20
- ✓ Organization will select winning designs from each category (professional, sustainable, student), with each winner receiving a monetary commission to create Design Documents for Planning Department submission and approval. Pre-approved plans will be available to public.
 - Quantity: 3
- ✓ Organization will create an Accessory Dwelling Unit guide and website to host submitted designs.
 - Quantity: 2
- ✓ Organization will hold Accessory Dwelling Unit educational forums at local senior centers, libraries, and community centers.
 - Quantity: 6
- ✓ Organization will include AARP logo on all advertisement, workshop flyers, ADU Guide, website and social media.
 - Quantity: 15