



**AARP
COMMUNITY
CHALLENGE**

Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

ATTACHMENT B: SAMPLE AFTER-ACTION REPORT

2025 AARP Community Challenge

Grants to make communities more livable for people of all ages

The After-Action Report must be filled out online in the OpenWater platform by 11:59 p.m. ET on December 31, 2025.

DO NOT EMAIL OR SUBMIT THIS TO YOUR AARP STATE OFFICE

1. What were the major accomplishments that the grant achieved (including all outcomes for those age 50 or over)? *

2. How many residents do you estimate will directly benefit from the project per year? * (e.g., how many people visit the library annually, how many people visit the plaza in downtown, how many people use the transit system in that neighborhood, etc.)

Number of Residents: (numbers only) _____

Please describe: _____

Please estimate the percentage of those residents that are age 50 or over: _____%

3. **Diversity, Equity, and Inclusion.** * Did your project focus on, benefit or engage a specific multicultural or historically marginalized population of older adults and their families in the community change efforts?

☐ Yes

☐ No

If Yes, please select the one or two who were primarily impacted below.

- ☐ African American/Black
- ☐ Hispanic/Latino
- ☐ Asian American/Pacific Islander
- ☐ American Indian/Alaska Native
- ☐ Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+)

- ☐ People with Disabilities
- ☐ Other Not Listed: _____

4. What was the geographic scale of impact for this project? *

- ☐ Individual home(s)/housing complex(s)
- ☐ One neighborhood
- ☐ More than one neighborhood
- ☐ Neighborhood impact in an area that is a community space (e.g., benches in a park would be 'neighborhood level' but are in a community-wide space)
- ☐ Whole community (e.g., city, county, unincorporated area)
- ☐ Regional
- ☐ Statewide
- ☐ Other. Please describe: _____

5. Did the project lead to additional funds being committed to the effort? If so, please detail the amount. * Please select all that apply.

- ☐ Project led to commitment of additional funds by private (including nonprofit) sector
- Amount of Private funding committed or secured: \$ _____
- Notes: _____
- ☐ Project led to commitment of additional funds by public sector
- Amount of Public funding committed or secured: \$ _____
- Notes: _____
- ☐ None

6. Did the project contribute to overcoming barriers and/or contribute to permanent/long-term improvements? * Please select all that apply.

- ☐ Temporary installation led to permanent installation (program, project, partnership)
- ☐ Project helped overcome policy barriers in implementing larger effort
- ☐ Project helped overcome funding barriers in implementing larger effort
- ☐ Project helped demonstrate key concepts to build support for larger effort (e.g., plan, program, series of projects/investments)
- ☐ Project spurred replication in other parts of the community or state
- ☐ None

Notes:

7. Which of the following engagement outcomes has the project delivered? * Please select all that apply.

- ☐ Project brought **new partners** to effort
- ☐ Project led to **increased awareness** of effort within community
- ☐ Project led to **increased engagement** with program by community members (volunteers, visitors, etc.)
- ☐ None

Notes:

8. Were volunteers engaged to work on your project? *

- ☐ Yes
- ☐ No

If yes:

How many volunteers? (numbers only) _____

Of the volunteers, how many volunteers were age 50+ (numbers only) _____

How many total estimated volunteer hours? _____
(e.g., number of volunteers multiplied by the average number of hours per volunteer)

How were they engaged? Please note how 50+ volunteers were included.

9. What medium- to long-term impacts do you expect? *

10. What are your next steps? *

11. **Project Deliverables.** * Please specify the individual deliverables you achieved with the AARP grant money. Provide as much detail as possible about any physical structures you installed (such as benches, lighting, signage, etc.), quantity of items installed, events, dates, addresses, volunteers engaged in project and communications within 300 characters for each deliverable.

☐ **Flagship Grant Deliverables:**

Deliverable 1 _____

Quantity _____

Deliverable 2 _____

Quantity _____

Deliverable 3 _____

Quantity _____

Minimum of 3 deliverables required. (max of 10 deliverables total).

☐ **Capacity-Building Microgrant: Category Deliverables:**

☐ **Disaster Preparedness Training Category Deliverables:**

- ☐ Organization hosted disaster preparedness trainings to increase awareness of potential emergency events and pre-planning by older adults and all residents (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization engaged of community members to attend disaster preparedness trainings (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization developed disaster preparedness resources (e.g., to-go kits, first aid kits, checklists, etc.) for dissemination to community for increased awareness and adoption.

Quantity:

- ☐ Other

Quantity:

Please describe: _____

☐ **Walk Audit Category Deliverables:**

- ☐ Organization hosted Walk Audit(s) in their community to make streets safer for older adults and all residents (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization hosted Walk Audits of blocks or intersections, especially in areas where older residents are at particular risk.

Quantity:

- ☐ Organization engaged of community members in the Walk Audit(s) to identify unsafe streets and document needed information and observations (with participation targeted to people 50-plus).

Quantity:

- ☐ Other

Quantity:

☐ **Bike Audit Category Deliverables:**

- ☐ Organization hosted Bike Audit(s) in their community to make streets, bike paths, or multi-use trails safer for older adults and all residents (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization hosted Bike Audits of blocks, intersections, trails, or paths, especially in areas where older residents are at particular risk.

Quantity: # of blocks

Quantity: # of intersections

Quantity: # of trails

Quantity: # of paths

- ☐ Organization engaged of community members in the Bike Audit(s) to identify unsafe streets and document needed information and observations (with participation targeted to people 50-plus).

Quantity:

- ☐ Other

Quantity:

Please describe: _____

☐ **HomeFit® Guide Modifications Category Deliverables:**

- ☐ Organization hosted educational trainings about how to make homes safer and more comfortable for people of all ages (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization conducted simple home modifications and/or easy home safety and accessibility solutions in homes (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization engaged of community members to attend the trainings and/or participate in simple home modifications and easy home safety and accessibility solutions (with participation targeted to people 50-plus).

Quantity:

- ☐ Organization documented simple modifications and/or accessible safety solutions through resources (e.g., displays, photos, videos, press releases, social media, etc.) for dissemination to community for increased awareness and adoption.

Quantity:

- ☐ Other

Quantity:

Please describe: _____

☐ **Demonstration Grant: Category Deliverables:**
☐ **Pedestrian Safety Category Deliverables:**

- ☐
- Organization improved
- ##
- streets and sidewalks to increase safety for pedestrians (with emphasis on the needs of people age 50-plus).

Quantity: _____

Please describe: _____

- ☐
- Organization installed or improved
- ##
- crosswalks (with emphasis on the needs of people age 50-plus) with enhancements such as pedestrian islands, curb cuts, crosswalk signals/beacons and artistic elements to beautify the intersection and improve visibility.

Quantity: _____

Please describe: _____

- ☐
- Organization installed
- ##
- pedestrian-friendly amenities along sidewalks, such as benches, bike racks, wayfinding signage and lighting (with emphasis on the needs of people age 50-plus).

Quantity: _____

Please describe: _____

- ☐
- Organization installed
- ##
- temporary traffic calming pop-ups on streets and at intersections (with emphasis on the safety needs of people age 50-plus).

Quantity: _____

Please describe: _____

- ☐
- Organization engaged
- ##
- community members (with emphasis on people age 50-plus) in pedestrian safety efforts and education.

Quantity: _____

Please describe: _____

- ☐
- Other

Quantity: _____

Please describe: _____

Add more deliverables as necessary (max of 10 deliverables total)

☐ **High-Speed Internet (Broadband) Category Deliverables:**

- ☐
- Organization supported high-speed internet (broadband) access and adoption in
- ##
- locations for people who are low-income and underserved (with a focus on people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization provided ## digital devices (e.g. laptops, tablets, computer peripherals, software, etc.) to support individuals (with a focus on people age 50-plus) with internet access.

Quantity: _____

Please describe: _____

- ☐ Organization provided ## digital skills trainings and resources to enhance digital inclusion (especially among people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization supported ## community members (with a focus on people age 50-plus) with enhanced digital inclusion.

Quantity: _____

Please describe: _____

- ☐ Organization recruited and engaged ## volunteers (with a focus on people age 50-plus) to support high-speed internet (broadband) access and adoption.

Quantity: _____

Please describe: _____

- ☐ Other

Quantity: _____

Please describe: _____

Add more deliverables as necessary (max of 10 deliverables total)

- ☐ **Reconnect Communities Category Deliverables:**

- ☐ Organization organized ## outreach or pop-up events to reconnect communities that have been divided by infrastructure (with a focus on people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization created # resources to engage community members (especially people age 50-plus) in identifying temporary and long-term solutions to reconnecting the neighborhood, (i.e. proposals or plans to remove or mitigate the effects of infrastructure projects that divided their communities).

Quantity: _____

Please describe: _____

- ☐ Organization developed ## program(s) to collect input on infrastructure solutions or oral history stories from community members impacted by the infrastructure project to inform potential changes to the built environment.

Quantity: _____

Please describe: _____

- ☐ Organization funded **##** temporary or permanent physical infrastructure changes, such as sidewalks, crosswalks, or protected bike lanes, to reconnect communities that have been divided by infrastructure (with a focus on people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization engaged **##** community members (with a focus on people age 50-plus) to participate in the project.

Quantity: _____

- ☐ Organization recruited and engaged **##** volunteers (with a focus on people age 50-plus) to support project implementation.

Quantity: _____

- ☐ Other

Quantity: _____

Please describe: _____

Add more deliverables as necessary (max of 10 deliverables total)

☐ **Housing Design Competitions Category Deliverables:**

- ☐ Organization hosted **##** design competition(s) to increase housing choices in the community (particularly for people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization invited **##** design students or professionals to participate in the design competition.

Quantity: _____

Please describe: _____

- ☐ Organization selected **##** designs to enable greater choices in housing (particularly for people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Organization created **##** resources or outreach opportunities to inform and educate community members and homeowners about housing choices (with a focus on people age 50-plus).

Quantity: _____

Please describe: _____

- ☐ Other

Quantity: _____

Please describe: _____

Add more deliverables as necessary (max of 10 deliverables total)

- 12. If your organization received AARP publications as a part of your grant, please share with us how you used them.** (e.g., AARP Walk Audit Tool Kit; AARP Bike Audit Tool Kit; AARP HomeFit® Guide, Creating Community Gardens for People of All Ages; AARP Disaster Resilience Tool Kit; Pop-up Placemaking Toolkit, The ABCs of ADUs; and/or Discovering and Developing Missing Middle Housing)
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- 13. Please share a personal story or testimonial related to the project.** Individual stories are an important and powerful way to understand the benefit of a project. If you've heard any personal stories from residents who benefited from or positively interacted with the project, please share with us here. This could be a testimonial from a community resident, local leader, business owner, etc. (You do not need to include any personally identifiable information in your submission.)

Examples (from past Challenge Grant projects):

- "After we held the Ribbon Cutting for the sports courts this fall, one of the senior athletes stated how much he looked forward to not only being able to participate in programming himself at the facility but meet new seniors in the community and have new means to stay active throughout the year. He said the benches made it feel inclusive and welcoming, and access to play on the courts was safe with his walker due to the improvements on the grounds."
 - "Numerous other participants shared with our staff how having access to transportation made it much easier for them to secure housing. These older adults had recently received a housing voucher from the city and were in the process of finding a place to live/leasing up with their voucher. This transportation program was able to assist them in this process by getting them to apartment viewings around town and interviews with potential landlords, getting them to the bank and social security office and other locations to gather necessary documents as part of the housing voucher process, rides to the Housing Authority to submit their documents and signed paperwork, and more! All of these steps would have been made significantly more difficult if these individuals did not have access to this free and flexible transportation option."
 - "As we were installing the tree bench, an elderly couple approached and asked what we were doing. We explained that AARP had provided the support for this new addition to our park. They were amazed that anyone had thought to provide this welcome addition. They were very grateful!"
 - "One 50+ participant was legally blind and attended the downtown walk audit with her service dog. The perspective gained for all other participants was doubly impactful as the group was able to see in real time how many improvements are needed to make her experience not only enjoyable but safe. She encountered numerous design, material and maintenance obstacles that she was finally able to point out and believe remediation can occur."
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- 14. Please include any relevant media or video links here.**
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- 15. Attachments.** Please upload any visual documentation of your project (photos, fliers, manuals, etc.) to help us showcase your good work! (Maximum of 10 files; max file size 25 MB each. For more files, please put them into a Zipped folder before uploading.)

Photo tips:

- *Make sure to include photos of how you included AARP branding.*
- *If your project was funded by Toyota Motor North America and included Toyota branding, please be sure to capture that in your photos.*
- *If your project was funded by Microsoft and included Microsoft branding, please be sure to capture that in your photos.*
- *We love seeing community members in action in your projects! (Just don't forget to have them sign the AARP General Release.)*

The organization is required to capture photos, videos and/or stories from the project. As the organization captures photos, videos and/or stories from the project, if an identifiable individual appears in the photos, videos and/or stories, the organization is responsible for having him/her sign the AARP General Release (this document is provided to grantees with the MOU). In addition, the organization should not include any element in photos or videos provided to AARP that may violate third party rights, such as artwork and trademarks in text and logo other than those owned by the organization and AARP. The organization may be asked to send work-in-progress photos to AARP upon request. Following the grant period, grantees are required to respond to periodic requests for updates from AARP.

This report (with photos, videos and/or stories) must be delivered to AARP through the online application system (*OpenWater*) by 11:59 p.m. ET, December 31, 2025. Information on submitting the report to AARP will be shared with grantees once they are selected.

By sending AARP photos, videos, stories and/or any other types of recordings of your project ("Project Recording"), you grant AARP a license to use your Project Recording in perpetuity in its materials in whole or in part in all platforms and mediums and to make all necessary edits to use the Project Recording at AARP's sole discretion and you warrant and represent that use of your Project Recording by AARP or its affiliates or licensees shall not violate any third-party rights.