

## AARP Foundation Quarterly Grantee Report Questions

\*Individual grants may have additional/different reporting requirements.

### Narrative

- **Describe Accomplishments and Outcomes:** Briefly describe the activities performed during this reporting period.
- **Concerns, Challenges and/or Issues:** Please share any concerns, unexpected challenges, and/or issues that impacted the project outcomes for this period.
- **List Upcoming Period's Plans:** Please list any significant plans for the upcoming period related to your project (including presentations at conferences, media outreach, etc.).

### AARP Foundation Dashboard Data Collection & Metrics (YTD) (Required of Direct Service Grants)

- **# of Total People Served YTD:** Please enter the number of people served by the project from January 1st through the most recent calendar quarter (YTD). If your grant started after January 1st of this year, please only report since the start of grant term (i.e., ABC project served 1,000 people since January 1st)
- **# of Low Income, 50+ Served YTD:** Please enter the number of low-income individuals aged 50 and older served by the project from January 1st through the most recent calendar quarter (YTD). If your grant started after January 1st of this year, please only report since the start of grant term. (i.e., ABC project served 600 low-income, 50+ people since January 1st)
- **Attribution Percentage:** Please enter the percentage of the project supported by AARP Foundation grant funds and match funds, if required (i.e., ABC project is supported equally by five funders. AARP Foundation's contribution is 20%)
- **People Served Attributed to FDN:** # of Total People Served x Attribution Percentage
- **Low Income, 50+ Served Attributed to FDN:** # of Low Income, 50+ People Served x Attribution Percentage

### Progress towards Grant Targets (Grant Period)

- **On Track to Meet Targets Proposed in Application?** Yes/No
- **Reasons targets are off track.**
- **Progress Collecting Participant Data:** Describe your progress towards collecting individual demographic data and net promoter scores from all or a representative sample of new participants served by the project
- **Grant Classification**
- **Primary Objective**
- **Measurement tool used**
- **Progress Collecting Participant Outcomes:** Please report on progress towards surveying individuals for outcomes from all or a representative sample of new participants served by the project.

### Grant Expenditures

- **Grant Expenditures:** Please enter the total amount of expenditures charged to the grant during this period
- **Match Expenditures, if applicable:** Please enter the total amount of match funding expended during this period
- **On Track with Spending?** Yes/No
- **Reason spending is off track**
- **Budget to Actuals:** Please attach and send an Excel spreadsheet of your organization's expenditures against the approved application budget. Spreadsheet must display grant (and match, if applicable) expenditures by line item.