AARP Foundation Grantee FAQ:

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How does AARP Foundation define low-income?

Where can I learn about upcoming grant opportunities?
You can learn about grant opportunities by visiting our webpage at: AARP Foundation Grants.

Does AARP Foundation have specific funding priorities?
AARP Foundation has specific objectives to achieve increasingly equitable outcomes for the population we serve — namely older adults with low income. These objectives focus on increasing income/earnings, securing benefits and accessing refunds for this population and prioritize strategies that increase equitable access and outcomes in our programs and services to address systemic barriers, racial and ethnic disparities and other biases that perpetuate economic instability.

The person who originally completed our grant application no longer works with our organization, do I need to update or change the grant? How do I do it?
Please reach out to your Grant Officer to notify them of the change of contact. If the new contact does not have an existing grantee portal account, an account will need to be set up by visiting: AARP Foundation Grantee Portal. Once on this site, click the ‘Register’ link to complete the registration form, including your organization’s details and contact information. After you have set up an account, please provide your username to the Grant Officer to ensure you have access to the organization/grant in the portal.
How should I report what we have spent so far on the grant? Is it biannually or monthly? Is there a template?
Spending will be reported with quarterly report using an Excel template that is submitted in the grantee portal. You can find a copy of the template here: Financial Report Template

How can I find out when reports are due?
Grantee reports are typically due eight days after the end of each calendar quarter. This may differ for specific grants and/or federal subgrantees. Refer to the “Reporting Requirements” section of your signed letter of agreement for your organization’s specific reporting deadlines. Reports can be accessed in the grantee portal.

My ED wants to review and add to our report before it is submitted. How can we add people, or do they all have to use my login?
Please contact your Grant Officer or email AARP Foundation Grants Management at aarp_foundation_grants@aarp.org and provide them with the additional username(s) that you would like to be associated with the account. If they do not have an existing grantee portal account, an account will need to be created by visiting: AARP Foundation Grantee Portal. Once on this site, click the ‘Register’ link to complete the registration form, including your organization’s details and contact information. Once the account is set up, you will send the associated username to your Grant Officer.

We had to change our grant focus. I told my Program Manager, but do I need to do anything to the grant?
Please reach out to your Grant Officer to discuss whether a formal grant amendment is necessary. If you are unsure of how to reach your Grant Officer, you can email aarp_foundation_grants@aarp.org.

How can I find out when we get paid?
To view past and scheduled payments or to check a payment’s status, visit the grantee portal. Click on the ‘profile’ link at the top-left of the dashboard, and select the ‘Payment History’ tab. If you have further questions, please contact your Grant Officer. Payments are not made until a grantee has submitted a new vendor form and w9 for an initial payment and quarterly reports have been received and approved for subsequent payments.
Can I reference AARP Foundation as the funder of our work?
Please contact your Grant Officer for assistance. When referencing AARP Foundation as a supporter of your work, please visit the following document for our updated logo and preferred language: AARP Foundation Logo.

Does AARP Foundation provide any technical assistance or other resources to its grantees?
Yes, AARP Foundation provides technical assistance to its grantees in several areas including Evaluation and Programming. Please contact your Grant Officer to discuss options for assistance.

Is it possible to make changes to my approved budget?
Yes, it is possible to make changes to your budget. However, if a line item changes in your budget by more than 20% of the line item or 10% of your total award amount (whichever is less), or changes the “Scope of Work”, it must be approved by the Foundation. Please reach out to your Grant Officer if you are unsure if your change fits these criteria or if you have additional questions.

I’m not sure that I will finish completing the deliverables in my project by the grant term end date, what should I do?
Please contact your Grant Officer to discuss your progress. Where appropriate an extension may be provided.

My organization’s banking information changed, what do I need to do to update our payment information?
You will need to complete a New Vendor Form with your updated information. Please contact your Grant Officer to request this form. After the form is complete, someone from the Grant’s team will walk you through the update process.

How does AARP Foundation define low-income?
AARP Foundation defines low-income as equal to or less than 250% of the HHS 2020 Federal Poverty Guidelines and rounds to the nearest 1000 for annual income for convenience. Visit the HHS website to find the numbers: Poverty Guidelines.

Poverty Guidelines