



## OJJDP Multi-State Mentoring Initiative Sub-Grantee Request for Proposals (2018-2021)

The OJJDP FY 2018 Mentoring Opportunities for Youth Initiative Notice of Funding Opportunity (NOFO) has been released. The full NOFO can be found at the OJJDP website:

<https://www.ojjdp.gov/grants/solicitations/FY2018/MentOpps.pdf>. AARP Foundation will be applying for this funding as a prime grantee. If funded, three year awards will be made to qualified Experience Corps programs. If you are interested in participating in this grant please respond online to this request for applications by **11:59 pm EST on June 8, 2018**.

### FUNDING PRIORITIES AND REQUIREMENTS

All programs applying for this opportunity must meet the following basic requirements.

- Serve students in a **one-on-one or small group** capacity and in a **recognized session structure** in alignment with the Experience Corps Standards.
- Serve at-risk or high risk youth.
- Collect performance measure data on a semi-annual basis (NOFO pages 40-44).
- Implement OJJDP Enhancements (listed in question #3) that address the six core standards of practice of mentoring.
- Have a demonstrated history of achieving program outputs and complying with program and fiscal regulations that govern federal awards.

Priority will be given to sites that choose a funding level appropriate to the number of students they propose to serve. The table below provides general (not absolute) guidance on suggested funding levels against proposed students served.

3-year funding level range	\$200,000-\$225,000	\$225,001-\$310,000	\$310,001-\$400,000
Annual funding level range	\$67,000-\$75,000	\$75,001-\$105,000	\$105,001-\$135,000
Range of students served per year	75-125 Students	125-250 students	250-350+ students

AARP Foundation's proposed mentor and student outputs are as follows:

**Mentors engaged per year: 500**  
**Students engaged per year: 2,000**

To meet these targets, sites who propose a ratio of at least 4 students per mentor, and who have a demonstrated history of doing so, will be prioritized.



## APPLICATION INSTRUCTIONS

Those interested in applying for consideration to become a recipient of the AARP Foundation 2018-2021 OJJDP funding are required to answer the following questions. Applications must be submitted **online via the AARP Foundation Grantee Portal by 11:59pm EST on June 8, 2018**. Please note the application link will not be available until May 30<sup>th</sup>. To apply, navigate to the **Requests for Applications** section on the [AARP Foundation Grants Management webpage](#) and select the application link for the *2018-2021 DOJ OJJDP Mentoring Grant*. Sign into the Grantee Portal using your existing login credentials (new users must register on the portal sign-in page).

Email the AARP Foundation Grants mailbox at [aarp\\_foundation\\_grants@aarp.org](mailto:aarp_foundation_grants@aarp.org) with questions about this opportunity or submitting via the online grantee portal. Further clarification may be requested after your application is reviewed. As with any funding opportunity, completing this application does not ensure applicant of funding. The national office anticipates announcing the results of this application process by June 25, 2018.

## APPLICATION QUESTIONS

### Organizational Background

1. **Market Analysis:** Please enter the percentage for each of the following measures:
  - % Free and Reduced Meal Students served by the EC program: \_\_\_\_\_
  - % Low-Income Students served by the EC program: \_\_\_\_\_
  - % Students Below Grade Level: \_\_\_\_\_
  
2. **Staff and Organization:** Explain how long your organization has been in operation and running the Experience Corps program. Include the cities in which your organization's EC program operate. **[AFFILIATE PROGRAMS ONLY]**
  
3. **Community Served:** Number of school and/or afterschool sites in which your organization's EC program operates: \_\_\_\_\_

### Performance Measures

Complete the chart below with your targets for students and mentors **for each year of programming**. For a list of all performance measures that may be required for semi-annual reporting, see pages 40-44 in the NOFO.

Performance Measure	YR1 Target	YR2 Target	YR3 Target
4. # of program youth enrolled and matched with a mentor			
5. # of mentors in program			



## Strength of Program Model

6. **Meets Priority Enhancements:** Briefly address how your program meets each of the following OJJDP Enhancements. (See pgs. 11-12 of the attached NOFO for details.)
  - Recruitment: Recruit mentors and mentees by realistically describing the program's aims and expected outcomes.
  - Screening: Screen prospective mentors to determine whether they have the time, commitment and personal qualities to be an effective mentor.
  - Training: Train prospective mentors in the basic knowledge and skills needed to build an effective mentoring relationship.
  - Matching and Initiation: Match mentors and mentees along dimensions likely to increase the odds that mentoring relationships will endure.
  - Monitoring and Support: Monitor mentoring relationship milestones and support mentors with ongoing advice, problem-solving support and training opportunities for the duration of the relationship.
  - Closure: Facilitate bringing the match to closure in a way that affirms the contributions of both the mentor and the mentee and offers both individuals the opportunity to assess the experience.
7. **Family Engagement:** Describe how you plan to engage families in program activities.
8. **Partners:** List the local and state organizations that view your organization as a partner in serving youth. Please indicate if you have an MOU with these organizations.

## Organizational Capacity & Sustainability

9. **Federal Grants Management:** Describe the experience that current program employees have administering federal grants. Indicate which grants they have managed.
10. **Positions:** Identify the key program and fiscal positions responsible for your program.
11. **Organizational Challenges:** Explain any program, operations, staffing and/or finance challenges within your organization and how they are being addressed.

## Budget and Narrative

The budget should align with the program activities outlined in the narrative. The budget and budget narrative must address how items 2a-c, Goals, Objectives, and Deliverables on pages 11-12 of the NOFO, will be funded. If the costs of these items will be covered through other funding sources, an explanation must be provided within the budget narrative. The budget template can be downloaded from the online application link on the "Attachments" tab.

Additional budget guidance can be found in the DOJ-OJJDP NOFO link and in the 2017 DOJ Grants Financial Guide at [https://ojp.gov/financialguide/doj/pdfs/DOJ\\_FinancialGuide.pdf](https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf).



**REVIEW CRITERIA**

<b>Criteria</b>	<b>Description</b>	<b>Value (Points)</b>
<b>Organizational Background</b>	Did the program provide all required background information?	<b>5</b>
<b>Performance Measures</b>	Is the number of students being served in alignment with the budget request?  How competitive is the mentor to student ratio (1:4 or better)?	<b>20</b>
<b>Strength of Program Model</b>	Does the program clearly describe how they will address each of the OJJDP Enhancements?  Does the program have a clear plan for family engagement?	<b>30</b>
<b>Organizational Capacity &amp; Sustainability</b>	Does the program's employ staff with experience in managing federal grants?  Does the program have a plan that adequately addresses any programmatic, operational, or financial challenges faced by the program?  Is the program able to identify program and fiscal staff that will be responsible for managing the grant?	<b>25</b>
<b>Budget</b>	Is the budget adequate to support program activity?  Was the budget constructed in alignment with RFA parameters?	<b>20</b>
<b>TOTAL POINTS</b>		<b>100</b>