

Things to Consider before Accepting a Job

Things to consider before you accept a job	5=Fantastic	4=Very Good	3= Good	2=Average	1=Not so Good
Employer					
Industry (government/private sector)					
Size of organization, market potential					
Work Environment –working conditions /Dress code					
Interest in working there for a period of time					
Distance from home					
Position being offered					
Duties and Responsibilities					
Number of Hours a Day					
Overtime					
Amount of travel					
Potential for Promotion					
Length of probation period					
Number of opportunities for promotion					
How is performance judged					
Training programs					

Compensation Package					
Starting Salary/ frequency of salary increases					
Other benefits (health insurance, retirement, tuition assistance, car allowances, profit sharing, bonuses)					
Other considerations					
Can I accept this job for now and continue searching for a better job					

Grading Scale

80-100 This may be your dream job! Take it!

61-79 This is a good offer.

41-60 This job should be considered. Consider working in this position until you find something better.

21-40 This offer is mediocre by your standards so give it some thought and weigh the pros and cons.

0-20 This is really not what you are looking for but it does provide a source of income. If you can wait for something better, do so.